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| Job Title: | Bartender | Job Category: | Bites N Brews, JEG |
| Location: | Bites N Brews | Travel Required: | N/A |
| Salary: | Hourly Rate + Tips | Position Type: | Part-Time |
| Reports to: | Restaurant Manager | Date Posted: | 09/23/2020 |
| Will Train Applicant(s): | Experience Required | Posting Expires: | Upon fulfillment |
| Applications Accepted By: | | | | |

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| Email:info@814lanesandgames.com Subject Line: Bartender  Include Resume and Completed Application | Mail:HR 814 Lanes & Games  1140 Frances Street  Johnstown, PA 15904 |

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| Job Description |
| **Summary:**  We are looking for professional, high-energy Bartenders with excellent communication skills. Bartenders serve classical cocktails and exciting new beverages to our customers. The Bartender will greet customers, learn about their preferences, answer questions, recommend menu items, and prepare and serve beverages and food. You will also upsell items, create recipes, utilize proper equipment and ingredients, and handle basic cleaning duties.  To succeed as a Bartender, you should have a neat appearance and engaging, friendly personality. You should be efficient, observant, knowledgeable, and personable.  **Qualifications & Education Requirements:**   * Minimum of High school diploma * Additional education, training, certificates, or experience preferred * RAMP Certification * Servsafe Certification * Availability to work nights, weekends, and holidays * Positive, engaging personality and professional appearance * Basic math and computer skills * Exceptional interpersonal and communication skills * Strong task and time management abilities * Eye for detail and understanding of drink mixing tools and techniques * Ability to stand, walk, bend, etc for extended periods, and lift up to 25 lbs * Experience providing excellent customer service in a fast-paced environment * A positive attitude and ability work well under pressure with bussers, cooks and other staff * Able to perform high-quality work while unsupervised * Able to handle money accurately and operate a point-of-sale system * Ability to work in a fast-paced work environment and deliver orders in a timely manner * Flexible schedule with the ability to work days, nights, and weekends as required * Food and beverage (F&B) knowledge, with ability to remember and recall ingredients and dishes to inform customers * Critical thinker and problem-solving skills * Team player * Good time-management skills * Professional appearance * Attention to detail and strong organizational skills   **Responsibilities and Expectations:**   * Take food and drink orders from customers accurately and with a positive attitude * Write patrons' food orders on order slips, memorize orders, or enter orders into computers for transmittal to kitchen staff * Welcoming customers, reading and listening to people to determine beverage preferences, making recommendations, and taking drink orders * Planning drink menus and informing customers about new beverages and specials * Selecting and mixing ingredients, garnishing glasses, and serving beverages to customers * Checking identification to ensure customers are the legal age to purchase alcohol * Taking inventory and ordering supplies to ensure bar and tables are well-stocked * Adhering to all food safety and quality regulations * Handling cash, credit, and debit card transactions, ensuring charges are accurate and returning correct change to patrons, balancing the cash register * Maintaining a clean work and dining area by removing trash, cleaning tables, and washing glasses, utensils, and equipment * Developing new cocktail recipes * Engage with customers in a friendly manner * Knowledge of the menu, with the ability to make suggestions * Ensure tables are enjoying their meals and take action to correct any problems * Collect payments from tables * Prepare checks that itemize and total meal costs and sales taxes * Help food preparation staff when necessary * Deliver superior service and maximize customer satisfaction * Respond efficiently and accurately to customer complaints * Ensure compliance with sanitation and safety regulations * Ensure compliance with RAMP and servsafe standards * Nurture a positive working environment   **Benefits:**   * Competitive base wage + tips * Flexible, Fun, and Team environment * Discount dining and attractions within the facility   **Additional Notes**:  As a new business, responsibilities, best practices and processes may be subject to change. |
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